**BOARD OF DIRECTORS JOB DESCRIPTIONS: Elected Positions**

**COUNCIL OF PROFESSIONAL ISSUES CHAIR-ELECT**

***OVERVIEW***

The CPI Chair-Elect works with CPI Chair to coordinate nomination and selection of awards, honors and scholarships given to VAND members or health professionals. The CPI Chair-Elect applies to the Commission on Dietetic Registration for continuing education credits for VAND programs.

**Responsible to:** VAND Membership and VAND Board of Directors

**Term of Office:** Two (2) years, first as Chair-Elect, second as Chair

**Voting Member Status:** Voting member of the VAND Board of Directors

**Responsibilities:**

1. Chair the Professional Issues Committee in absence of CPI Chair.
2. Assist the Council of Professional Issues Chair in nomination and selection of awards and honors given to VAND members and or health professionals.
3. Solicit applications for Annual Meeting Student Scholarship, distribute to Awards Committee for review and notify scholarship winners.
4. Assist CPI Chair in actions listed under that office.
5. Apply to the Commission of Dietetic Registration for approval of continuing education programs.
6. Act as a resource for VAND members in communication with CDR for obtaining approval for continuing education credits for programs.
7. Provide contact information to President for BOD directory.

**Time Commitment**: 1-2 hours per month

**Qualifications:** Active or Retired Member of VAND and Academy